

OXC-0946 ✓

Copy 3

8 November 1960

MEMORANDUM FOR: Acting Chief, Development Branch, DPD

SUBJECT : Supplemental OXCART Activity Program
for FY 1961

REFERENCE : OXC-0952, Supplemental Activity Program
for FY 1961, dated 2 November 1960

1. I am afraid I have to ask that certain parts of the referenced program be retyped. After my discussions with you and a careful re-study of the document, I believe we will save ourselves more trouble by making a few changes at this time than by sending it forward for approval as it stands.

2. The main changes I suggest are as follows:

a. I would eliminate 3. s. entirely (simply by crossing it out; do not retype the whole page).

b. I would retype page 4. Paragraph 4. a. should have three sections, one giving the total firm costs approved in OXC-0703, the second giving the work or services considered firm in the present program and the third giving the total of additional or related work. The three should add to the total of the budget for the year.

c. The most important single change involves paragraph 4. b. and attachment 2, which I think will have to be retyped. The basic change I wish is to make the source of funds statement on page 4 consistent with the budget in attachment 2. If the figure in paragraph 4. b. (2) is to be given as [REDACTED] which includes as part of the FY 1961 money the advance of [REDACTED] that was made in June 1960, then the number in line 1 of attachment 2 must be [REDACTED]. Alternatively, if you are going to carry

25X1A

- 2 -

25X1A

the figures in line one of attachment two as now shown, then the figure in paragraph 4, b. (2) must be reduced by [REDACTED]. If you adopt the former procedure, the availability of funds will be as shown in paragraph 4. The budget total in attachment two will be some [REDACTED]. If you adopt the latter procedure, the budget total in attachment two will be as now shown but the total funds available as shown in paragraph 4, b. will be only [REDACTED]. In either case, there would be a deficit of [REDACTED] (This deficit will be altered by other changes proposed below.)

d. When you have made the above modifications to paragraph 4, the grand total in 4, a. will be the budget for the year and in 4, b. the funds available for the year. There will presumably be a deficit indicated and the amount should be shown as another item which might be 4, c.

e. I am afraid page 5 will also have to be retyped for two reasons which I quote here because they are of application to all future activity programs. First if there is a surplus or deficit indicated in paragraph 4, the recommendation must refer to it so the approving officer knows what action he is approving. Second, although the present wording of the recommendation on page 5 is perfectly clear, the form seems to me undesirable because the action authorized if your recommendation is approved is a specific obligation of funds rather than approval of a program within which latitude can be left to subordinates. Accordingly, I believe the recommendation should be approval to obligate funds as indicated in the program but only up to the amount of funds shown to be available.

f. Turning now to attachment two, in addition to the possible change in the handling of line 1 that I have indicated, other changes discussed between us should be made to bring the budget more nearly into balance. Specifically, I believe lines 23 and 25 should be modified downward to whatever extent you believe is realistic and line 27 should be eliminated.

- 3 -

25X1A

Since this document shows [REDACTED] in the red, you just do not have a contingency fund and it is misleading to all concerned to show one. If there are other items which can realistically be reduced, they should be changed but I would not do anything to lines 15 and 16 at this time. I anticipate that this document will still show a deficit when you have made these changes.

RICHARD M. BISSELL, JR.
Deputy Director
(Plans)

Attachments:

All 8 cys of Reference

- #1 - Addressee
- #2 - AC/DPD, w/o att
- #3 - DDP w/o att

RMB & 40 Cy.

DDP;RMB;rc